

Rudjer Boskovic School

Child Protection and Security Policy

Document issued: January 2020, updated November 2020.

School Mission Statement:

Rudjer Boskovic School inspires learners to become honorable, principled, knowledgeable and caring individuals, capable and willing to make considerable contributions to their local and world-wide communities.

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Purpose and goals of the policy

Students spend a significant part of their time in school activities during the work week, either in the school environment or outside, and it is of great importance they spend that time well, to be in the safe

atmosphere and to feel safe. At school, we take care to do everything in our power to prevent, deal with and manage all situations in which the safety of children may be violated or endangered.

An environment in which the child feels safe and secure is a stimulating environment for its development and progress in all fields. Only in the environment where the child feels safe it can realize its full potential and affirm itself positively. That is why all of us who deal with the education and upbringing of children pay special attention to caring for children, but also to teaching them to take care of themselves and react properly when they estimate that their safety is violated or endangered. We encourage them to learn to recognize potential dangers and to react accordingly in controversial situations.

Mutual relationships between teachers, other school employees and students should be based on mutual respect, understanding and cooperation in fulfilling the educational role of the school. Relationships between students should be based on tolerance, mutual cooperation and help, friendship, respect and esteem.

Students' rights are realized in accordance with the UN Convention on the Rights of the Child, the Law on Primary School and the Law on Foundations of the Education System. Common misunderstandings and conflicts are resolved by students within the class community with the mediation of class teachers, the teacher on duty and the school psychologist.

During the preparation of this document, special attention was paid to the following requirements of the International Baccalaureate (IB) program contained in the Standards and Practices of the Program (2018) (Program Standards and Practices, Published October 2018, Updated March 2019, April 2020) for Primary, Middle and Diploma Programs:

Student support 3: The school fosters the social, emotional, and physical well-being of its students and teachers. (0202-03)

Student support 3.1: The school identifies and allocates spaces and resources to support the social, emotional, and physical well-being of its students and teachers. (0202-03-0100)

Student support 3.2: The school demonstrates in its systems, processes and policies attention to the social, emotional, and physical well-being of its students and teachers. (0202-03-0200)

Student support 3.3: The pedagogical leadership team and teachers support students' social, emotional and physical well-being. (0202-03-0300)

Student support 3.4: The school promotes open communication based on understanding and respect. (0202-03-0400)

Culture 6: The school implements, communicates and regularly reviews its IBmandated policies to ensure they are cohesive and reflect IB philosophy. (0301-06)

Culture 6.1: The school implements processes with consideration of the relationship between its IBmandated policies. (0301-06-0100)

Culture 6.2: The school documents its IB-mandated policies and communicates them to the school community. (0301-06-0200)

Culture 6.3: The school considers physical and virtual spaces in all of its IB-mandated policies. (0301-06-0300)

Protection and safety of children in different environments

The policy on protection and safety of children covers the rights to protection and safety of children:

- 1) in the school building and school yard;
- 2) on the way between home and school;
- 3) outside the school building and the school yard - during the realization of educational work or other teaching and extracurricular activities organized by the school.

1) When classes and other activities are not performed in the school, all gates in the school yard and all entrance doors on the school building are locked. The janitor is in charge of unlocking the gate and the entrance at the beginning of working hours in the first shift and the locking of the gate and the

entrance at the end of working hours, and in his absence - the second person, by authorization of the manager.

When entering the school campus, there are certain procedures described in the part of this policy called **Procedures when entering the school yard**.

Before, during and after classes and other activities in the school, all events within the school campuses are in charge of teachers on duty and technical secretaries located at the entrance to each of the individual buildings on campus, and their obligations are defined by General Act on Rules of Conduct at school. This act also defines the obligations of class teachers, subject teachers and all employees, as well as parents during their stay at the school and the access and movement of persons coming to school.

2) Students' trip between home and school is organized by school transportation or on their own. The school manager cooperates with the authorities in charge of traffic safety and monitors the condition of traffic signals at the school entrances and reacts to the competent institutions in accordance with the observed blemishes in the traffic signals.

The activities that the school undertakes in order to improve traffic safety are: lectures on prevention by experts and educational videos, warning students for observed unsafe behavior and informing parents about any unsafe behavior of a student; if student's behavior endangers the safety of others, disciplinary measures are taken.

3) The safety of students in school activities that take place outside the school campus refers to all visits to cultural and educational institutions or entertainment events outside the school and during a field trip, school trip or classes in nature. In each of the outdoor activities, adequate accompaniment of students is provided by adults from the ranks of teaching staff or school administration in accordance with the number of students (one adult is in charge of accompanying 8-10 students)

When selecting bidders for field trip, school trip, outdoor classes and similar activities with students, the school pays special attention to the ability of applicants to provide proper protection and safety of students during the activities organized:

1) possession of an appropriate license to work;

- 2) personnel and technical equipment for organizing student trips;
- 3) personnel and technical equipment for protection and safety of students in the facility in which they are accommodated (physical and technical security of the facility, provided medical assistance and so on);
- 4) quality of student nutrition.

Before going to the outdoor lectures, the school organizes a medical examination of all students.

Circumstances and situations covered by the policy

Protection and safety of children refer to the following circumstances and situations:

- 1) Diseases and injuries
- 2) Fire, floods, natural disasters and other natural phenomena
- 3) Discrimination, abuse, neglect, damage of reputation and dignity and action and organization within a political party

1) In order to achieve protection and safety of students from diseases and the spread of infection, the school:

- takes care of the tidiness and cleanliness of school premises and school yard, in accordance with sanitary and hygienic regulations and measures;
- organizes the performance of prescribed periodic medical examinations of employees and students;
- acts according to the measures of the competent authorities in accordance with the regulations in the field of health;
- in case of student's worsening health condition, informs the parent, takes urgent measures if necessary and cooperates with the health worker and the competent health institutions. It is the obligation of the parents, or other legal representative, to take the student, whose health condition is

such that it can pose a risk to other students and employees, to an appropriate medical examination and not send the student to classes and other activities organized by the School until he/she receives the doctor's confirmation.

The school is obliged, in accordance with the epidemiological situation, to monitor and update the prevention plan of spreading of epidemics and infectious diseases. The plan is part of the Risk Assessment Act.

In order to achieve protection and safety of students from **injuries**, the school:

- according to its capabilities, provides the purchase and use of school furniture, teaching and other means that are safe to use and correspond to the psychological and physical traits of students;
- applies standards and norms related to school space, number of students in the class and other conditions for performing activities;
- provides constant supervision of the teacher or professional associate during work on devices or objects that may cause injury, as well as during the performance of activities that pose a potential risk of injury.

2) In order to provide fire protection, employees and students are obliged to implement measures prescribed by the Law on Fire Protection, other regulations governing this matter, as well as General Act of the school which regulates the manner, procedure and measures in the field of fire protection.

In order to provide protection and safety from floods and fecal spills, the janitor checks the appropriateness of water and sewage installations on daily basis and takes the necessary measures in case of observed changes that may endanger the safety of students and school employees. Also, in order to provide protection and safety from electricity issues, the janitor checks the appropriateness of electrical installations on a daily basis and takes the necessary measures in case of observed changes that may endanger the safety of students and school employees.

Devices, other objects and substances used in teaching process, for maintaining hygiene or for other purposes must be kept out of the reach of unauthorized persons, if they may pose a danger to life and health of students.

In order to provide protection and safety from lightning strikes, the school regularly checks the correctness of lightning protection installations, in accordance with the regulations in that matter.

All employees and students are obliged to inform the janitor, general manager or executive manager without delay about the observed changes in water and sewage installations, electrical installations and lightning installations, which may jeopardize them. The school is obliged to ensure that students are in the school building during thunderstorms.

Activities that endanger, belittle, discriminate or isolate persons or groups of persons on the basis of: racial, national, ethnic, linguistic, religious or sexual affiliation, physical and mental characteristics, developmental disabilities, health care, age, social and cultural origin, property status, i.e., political affiliation and encouragement or non-prevention of such activities are prohibited in the school.

Discrimination against a person or group of persons is considered to be any direct or indirect, in an open or covert manner, exclusion or restriction of rights and freedoms, unequal treatment or omission, or unjustified discrimination by favoring or giving priority.

The school prohibits: physical, psychological, social, sexual, digital and any other violence; abuse and neglect of children and students; physical punishment and insult of a person, ie sexual abuse of children and students or employees.

Violence and abuse are considered to be any form of once committed or repeated verbal or non-verbal behavior that results in a real or potential threat to the health, development and dignity of the child and student or employee. Neglect is intentional or accidental non-involvement of a student or employee in school activities, disregard for the welfare of students, denial of their knowledge and learning. Negligent behaviour is a failure of the school or employee to provide conditions for the proper development of the child and student.

Physical violence is considered to be the physical punishment of children and students that can be committed by employees and other adults; any behaviour that may result in actual or potential bodily

injury to a child, student, or employee, violent behaviour of employee toward children, students, or other employees, as well as students toward other students or employees.

Psychological violence is considered to be behavior that leads to an immediate or permanent threat to mental and emotional health and dignity of a child and student or employee.

Social violence represents excluding a child and student from the group of peers and various social activities of the institution or forcing the majority to perform or not perform an activity that is unfavorable for the child or student or others.

Sexual violence and abuse are considered to be behaviors that sexually harass, induce or coerce a child and student to engage in sexual activities that they do not want, understand or are not developmentally mature for, or are used for prostitution, pornography and other forms of sexual exploitation.

Digital violence and abuse are considered to be the abuse of information and communication technologies, which can result in violation of a personality and endangering dignity, and is achieved by sending messages by e-mail, SMS, MMS, via the website, chatting, joining forums, social networks and other forms of digital communication.

Guidelines for the use of social networks:

- 1) When it comes to private communication, the school does not set restrictions until, on any basis, it is brought into connection with Rudjer Boskovic School;
- 2) When publishing photos or videos, it is forbidden to publish photos in inappropriate, scanty clothes, in a drunken state ...
- 3) It is not allowed to express views on behalf of the school, nor to publish information or activities related to school work;
- 4) It is forbidden to publish posts that may be related to students or parents of students;

A team for protection against discrimination, violence, abuse and neglect has been formed, consisting of representatives of teachers, students, psychologists, a lawyer and the school principal. The team has

defined an action plan in a special document, entitled: Action plan of the Team for protection against discrimination, violence, abuse and neglect for a certain school year.

Preventive measures and programs

The team for protection against discrimination, violence, abuse and neglect has developed a plan of preventive measures for various groups. All participants were introduced to the Special Protocol for Protection and the Code of Conduct Protocol in Educational Institutions.

Preventive activities for **teachers** are as follows:

- Establishment of an internal safety grid for the protection of students from violence
- Introducing new colleagues to the Protocol for the Protection of Children from Violence and the Code of Conduct Protocol in Educational Institutions
- Surveying teachers on knowledge of procedures for protecting students
- Professional development of employees - seminars
- Advisory work with teachers

Preventive activities for **students**:

- Workshops dedicated to violence prevention within the Stop Violence program for all grades.
- Forming a peer team to protect students from violence
- Introducing the Kelso's Choice prevention program to lower grades and continuing to implement it in lower grades.
- Surveying students on knowledge of types of violence, on the most common types of violence in their environment on knowledge of procedures and ways of protection against violence.
- Peer mediation - seminar for high school students
- Celebration of Children's Week

- Celebration of November 19th - World Day for the Prevention of Child Abuse
- Celebration of International Day for Tolerance

Preventive activities for **parents**:

- Group work with parents in regular and extraordinary parent meetings on topics: violence at school and family, digital violence, non-violent communication and constructive conflict resolution, developmental needs and problems of school children (workshops and stands)
- Survey of parent's satisfaction on the quality of cooperation with the school in the field of students' safety

Preventive activities intended for **the local community** are the following:

- Networking and cooperation with relevant local community institutions (external safety net)
- Providing experts in the field of violence prevention - lectures, forums, workshops for students, parents and employees

Procedures when entering the school yard

Upon entering the school, persons entering the school yard are greeted by a security guard. He identifies persons and the reason of their visit to the school. Employees have the obligation to report their arrival by verifying their fingerprint or by entering their ID number and code at the entrance.

Students enter the school campus by school minibus or personally organized transportation. A person who is not a student of the school or a person who is not employed at the school, is obliged to show an ID card, official invitation or other document at the entrance for identification. These persons must not stay in the hallways and other premises of the school or interfere in their work. The security worker, after identifying and determining the reason for the visit, directs them to the reception room for third

parties. Persons may be directed to the school principal, school secretary, school psychologist and other employees only if a meeting is scheduled or if the principal, school secretary, school psychologist and other employees agree to persons' reception. The school campus area is covered by video surveillance in key locations.

Obligations and duties of participants in educational work

All participants in the educational process are obliged, on daily basis, to acquaint students with the dangers they may face during their stay at school, through various program contents and performing other activities organized by the school, as well as the way in which these dangers can be avoided or eliminated. Employees, parents, or other legal representatives and students are obliged to report to the principal, school secretary, teacher on duty or other authorized person any occurrence that they suspect could endanger the protection and safety of students.

All described procedures and obligations in this policy are to be respected by the school principal, all school employees, students, parents, or other legal representatives and third parties when they are in the school, school yard or other place where educational work is carried out or other activity in the organization of the school.

Obligations and duties of students

The students are obliged to:

- Attend classes regularly
- Arrive at school on time and be ready for the classes;
- Be disciplined in the classroom and other school premises during classes, exams and other forms of educational work that the school organizes and implements;
- Behave decently during lunch at the school restaurant;
- Behave politely to other students and all school staff;
- Do not interfere in teaching and do not leave the class without the teacher's approval

- Protect from damage and destruction all public documents issued by the school;
- To convey all important information and documents, to the parent or legal guardian, by which the class teacher and teachers inform them about the work and behavior and planned activities of the school
- Take care of their accessories and work equipment;
- Take care of the hygiene of the school premises in which they reside;
- Protect school property from damage and property of other organizations in which the school's educational work program is implemented;
- Report the valuables they carry into the school, otherwise the school is not responsible for the missing items;
- Wear a school uniform as directed by the General Act of the school;
- Take care of environmental protection and acts in accordance with the rules of environmental ethics;

Obligations and duties of employees

The teachers are obliged to:

- Ensure with their professional knowledge the acquisition of knowledge and skills of students that are in congruence with their intellectual and developmental characteristics, prior knowledge and special abilities and preferences;
- Plan all forms of educational work that they realize;
- Actively participate in the school's professional bodies
- Respect and implement the decisions of the Teachers Council and other professional and administrative bodies of the school;
- Arrive at school 10 minutes before the classes and other forms of work start;
- Welcome students in the classroom at the beginning of the class and to leave the classroom after students at the end of the class;
- Keep complete and timely documentation, in accordance with the law;

- Receive and make documentation available to the person who supervises the work of the school, as well as to the parents or legal guardians of students;
- Inform the school management about their absence from work in a timely manner, in order to organize a replacement;
- Use school inventory and equipment for official purposes;
- Obtain the approval of the school principal to take out school resources for work;
- Be responsible for school property in the classroom-cabinet during classes;
- Respect the duty schedule;
- Report the possession and use of alcoholic beverages and psychoactive substances;

The class teachers are obliged to:

- Actively monitor the overall work and behavior of students in their class, on the basis of which they praise and propose for awards, or initiate the procedure for determining responsibility and imposing educational and disciplinary measures;
- Keep documentation on educational work in an orderly manner and submit it to the school principal in a timely manner;
- Keep records of student absences and inform parents or guardians of students and school administration in a timely manner;
- Cooperate with parents or guardians of students, inform them regularly about all student activities and actively participate in solving problems that arise during the educational process;
- Take care of the timeliness, completeness and expediency of imposing an educational and disciplinary measure and regularly inform the school authorities and parents or guardians of students about it;
- Monitor the behavior of students in their class during school trips, field trips, cultural and sports events and during other activities organized by the school;
- Organize activities related to the class community work (selection of students, etc.);

- In the event of material damage caused by students in their class, the class teacher carries out the procedure of determining the actor of the deed and compensation procedure for material damage.

The teacher on duty is obliged to:

- Arrive at work 20 minutes before the classes;
- Keeps the duty book in order and enters important changes in it;
- Ensure uninterrupted teaching;
- Inform the school administration about the teacher's absence in order to ensure the replacement;
- Take care of the behavior of students during their duty;
- The teacher on duty is responsible for the realization of duties of other teachers.

Professional associates and program coordinators are obliged to:

- Improve educational work with their professional knowledge, through advisory work and provide professional assistance to students, parents and teachers on issues of importance for the processes of education and upbringing;
- Achieve continuous cooperation with students and their parents or guardians;
- Submit reports on time and documentation on the success and absence of students and other activities to the school principal and perform other obligations assigned to them by the principle;
- They come 10 minutes before the classes;
- Inform the school management about the absence from work.

Employees on auxiliary and technical jobs are obliged to:

- Maintain the cleanliness of school premises, yards and sports fields;
- Assist teachers on duty within the scope of their work;
- Be on duty according to the established schedule;
- Deliver needed material for teaching;
- Immediately inform the teacher on duty, the school principal and the authorities about the observed material damage in the school, obstruction of the educational process in the school;
- Take timely measures to maintain order and peace in the school, in order to ensure the safety of students and employees and prevent the occurrence of material damage;
- Inspect all rooms in the school every day, close the windows and doors, turn off the lights, check the plumbing, heating and other installations.
- Determine the condition of the school building and inform the school authorities about it.

Obligations and duties of the parent or guardian

The parent or guardian of the student is obliged to:

- Continuously cooperate with the class teacher and the professional associate of the school in carrying out the educational work;
- Cooperate with subject teachers;
- Monitor the behavior, learning and success of their child regularly;
- Inform the school about the absence of their child, on the first day of absence (during the first class);
- Request the written consent of the school administration in case of absence of the student from school for more than two days due to travel, family obligations, etc.
- Read the information regularly in GoSchool application;
- Attend parent meetings regularly, and in case he/she is prevented, should schedule a meeting with the class teacher within seven days from the day of the parent meeting;

- Compensate the material damage that his/her child did at school.

Procedures for reporting security breaches or threats

If there is an imminent threat to the safety of the student, the student can turn for help to the employee who is physically closest to him at the time. If one of the students or adults notices that someone's safety has been violated or endangered, they are obliged to warn the person or try to protect him/her. The student, his parent or guardian, may submit a report to the school principal in case of violation of student rights, within 15 days from the date of the case. The principal is obliged to review the report and in consultation with the student, his parent or guardian, make a decision on the report within 15 days from the date of the application.

The employee of the school is obliged to report the violation of the rights of the child and the student to the principal.

If it is a report on a violent situation, at the bottom of the policy there is a report form that is filled in and kept by a psychologist, which refers to monitoring the course of events since the situation was reported, through taken measures and the effects of the measures.

If school employees notice forms of physical, psychological, social or sexual violence or neglect marked as the third level of classification of violence forms, qualified according to the Code of Conduct Protocol in Educational Institutions in response to violence, abuse and neglect, the principal undertakes activities that include involvement of parents and mandatory registration with the competent authorities, organizations and services (Center for Social Work, health services and others).

If the involvement of the family is not in the best interest of the child, the institution, based on the expert opinion of the Protection Team, includes the competent center for social work. If there is a suspicion or knowledge of violence, abuse and neglect of children and students in the family, the principal is obliged to immediately notify the police or the public prosecutor, who take further measures in accordance with the law.

Procedures for determining responsibility and consequent measures in case of obligations' and duties' breach

Violations of students' duties can be mild and severe.

Minor violations of students' obligations are:

1. unjustified absence from classes or being late to classes;
2. obstruction of work in the classroom;
3. inappropriate behavior towards other students, teachers, professional associates and other school employees;
4. disobedience of the decisions made by the competent bodies of the school;
5. failing to inform parents about the results of learning and management and to convey messages from the class teacher, other teachers and professional associates;
6. minor damage to the school building, premises, inventory, installation in the school; damage or destruction of personal belongings and accessories of other students, teachers and other school employees;
7. inappropriate clothing at school;
8. smoking on school premises.

For a minor violation of the student's obligations, an educational measure may be imposed:

- a warning, a reprimand from the class teacher or a reprimand from the class council.

Serious violations of students' obligations, which refer to endangering safety, are:

1. Destruction, damage, hiding, taking out, modifying or adding data to the records kept by the school or other organization or body;

2. Revision or correspondence of data in a public document issued by the school or a document issued by another organization;
3. Destruction or theft of a school property, company, entrepreneur, student or employee;
4. Encouraging, assisting, providing a student with alcohol, tobacco, narcotics or psychoactive substance;
5. Bringing into a school or other organization a weapon or other object that may endanger or injure another person;
6. Conscious non-compliance with the rules and safety measures of students;
7. Use of a mobile phone, electronic device and other means for purposes that endanger the rights of others or for the purpose of fraud in the evaluation process.
8. Unjustified absence from classes and other forms of educational work for more than 25 classes during the school year, of which more than 15 classes after written notification to parents or guardians by the school.

The student, parent or guardian is liable for material damage caused by the student to the school, intentionally or through gross negligence, in accordance with the law.

For serious violations of students' obligations, the school must conduct an educational-disciplinary procedure, of which the student's parent or guardian must be notified.

The educational-disciplinary procedure is urgent and is initiated by the conclusion of the principle. The principal's conclusion contains information about the student, a description of the serious violation of the student's obligation, the time, place and manner of committing the violation and the relevant evidence.

The conclusion is delivered to the student, i.e., his/her parent or guardian, class teacher, professional associates, or the appropriate professional team.

In the educational-disciplinary procedure, the student, in the presence of the parents, i.e., guardians, as well as all other participants and witnesses must be heard and can give a written statement.

After the completion of the educational-disciplinary procedure for a serious violation of the student's obligations an educational-disciplinary measure is pronounced:

- reprimand of the principal;
- reprimand of Teachers Council, with the possibility of terminating the contract if the situations recur and none of the measures taken has had positive effects.

The student may be imposed a measure of suspension from classes for up to three days by the decision of the school principal for violations of the student's obligations.

By the decision of Teachers Council, the student may be denied access to the next school trip (recreational classes) due to inappropriate behavior on the previous school trip (recreational classes), or due to inappropriate behavior during the school year.

The imposed educational-disciplinary measure must be proportional to the committed violation of the obligation, taking into account all the circumstances under which the violation was committed.

The decision on imposing a measure for serious violations of the student's obligation should contain:

- surname and name of the student to whom the measure was imposed on
- type of educational-disciplinary measure,
- date of violation of the obligation,
- date of imposing educational-disciplinary measure and
- reasons for imposing educational-disciplinary measure and
- a lesson on legal remedy.

The student, his parent or guardian may file an appeal to the School Board against the pronounced educational-disciplinary measure within three days from the day of delivery of the decision.

The School Board decides on the appeal within 15 days from the day of delivery. The appeal postpones the execution of the principle's decision.

All employees who do not adhere to the Code on Protection and Safety of Students, commit a violation of work obligations and are subject to the determination of misdemeanor, i.e., criminal liability, which is initiated by the principal and led by the school's lawyer. All parents, i.e., guardians of the child, who do not adhere to the Code on Protection and Safety of Students are subject to determination of responsibility and misdemeanor or criminal proceedings and the proceedings can be initiated against them in front of the competent institutions in accordance with the Law on Foundations of the Educational System.

Record keeping and data confidentiality

Records of reported situations in which student safety is endangered and other supporting documentation collected during the process of determining the responsibility of participants in reported situations are kept in school documentation, in the student's file in a secure place, in the offices of psychologists and school secretaries. The information contained in these documents is confidential and may be given or sent for inspection only to authorized persons and competent higher instances and institutions if they are involved in the dispute resolution process.

An example of a violent situation reporting form is attached to this policy.

Policy revision process:

The Language Policy, the Assessment Policy, the Academic Integrity Policy, the Inclusion / Special Educational Needs Policy and Rudjer Boskovic School Protection and Safety Policy are revised every two years. *PYP*, *MYP* and *DP* coordinators, in collaboration with selected teachers and principals of primary and secondary schools, form a policy review committee and they will:

- analyze current IB standards and practices as well as policy guidelines;
- revise current policies to assess compliance with IB standards, practices and guidelines;

- change the current policy, if necessary;
- share the revised policy with the teaching staff;
- consider questions / comments / suggestions of the teaching staff;
- prepare a final draft policy;
- submit the final draft policy to the management for approval;
- share the approved policy with the teaching staff, students, parents and the wider school community.

Literature:

- Zakon o osnovama sistema obrazovanja I vaspitanja (Službeni glasnik RS broj 88/17, 27/18-dr.zakoni, 10/19 i 06/20)
- Pravilnik o merama, načinu I postupku zaštite I bezbednosti učenika za vreme boravka u školi I svih aktivnosti koje organizuje OŠ Rudjer Bošković od 14.10.2019.god.
- Pravilnik o ponašanju učenika, zaposlenih I roditelja učenika od 22.04.2019.

Attachment- Example of a violent situation report form

Rudjer Boskovic School

EVIDENCE OF VIOLENT BEHAVIOUR

Date of violent situation:

Place: school yard, hallway, toilet, classroom, on the way to school, in the restaurant, covered sport field, out of school,

Time: before classes, after classes, during the class: 1 2 3 4 5 6 7, KAS; during the break, out of school

The way of determining:

personally observer's report parent's report indirect(mail, phone tip) report by a person who suffered violence from

Participants of the violent situation:

Person who commits violence (underline)	Person who suffers violence (underline)
<p>Student:</p> <p>M / F</p> <p>group/ class</p> <p>Group:</p> <p>Homogeneous age heterogeneous age</p> <p>Same-sex different-sex</p> <p>Adults (write who):</p> <p>_____</p>	<p>Student:</p> <p>M / F</p> <p>group/ class</p> <p>Group:</p> <p>Homogeneous age heterogeneous age</p> <p>Same-sex different-sex</p> <p>Adults (write who):</p> <p>_____</p>

The violent situation happens:

for the first time repeats

Short description of violent situation:

Type of intervention:

Suggested security measures and ways of monitoring the implementation of the measures:

Evaluation and assessment of the effectiveness of the measures:

Date of report: